# Workbook ANSWER KEY

# 1 RELATIONSHIPS

#### **LESSON A • The best of friends**

#### 1 Grammar

Separable: cheer (me) up, bring out (the best), puts (me) down, turn (her) down

Inseparable: come by, run into, open up, do without

Three-word verbs: stand up for

Intransitive: drift apart

## 2 Vocabulary

- 1. clash
- 4. enduring
- 2. admirable
- 5. benefited
- 3. harmonize
- 6. empathetic

#### 3 Grammar

- 1. stand up for
- 4. do without
- 2. cheer her up
- 5. ran into
- 3. turned him down
- 6. drifted apart

#### 4 Grammar

Answers will vary.

## 5 Writing

A 1. Be a person that your friend can trust.

Know when to give advice and when to keep silent. Pay attention to what your friend thinks and feels.

Join clubs and other organizations related to your interests or hobbies.

Sign up for a class, such as painting or cooking. Participate in community service activities, such as working with the elderly.

3. Keep in touch through social media, video calls, and email.

Get together and travel whenever possible. Send cards and presents for special occasions, such as birthdays and holidays.

- **B** Answers will vary.
- C Answers will vary.

# **LESSON B** • Make new friends, but keep the old . . .

#### 1 Grammar

- Circle: tend to be, plan to start Underline: considering starting
- 2. Circle: tend to be

Underline: appreciate spending, enjoy sharing

3. Circle: intend to start

Underline: enjoy biking, suggest starting, considering entering

#### 2 Grammar

Answers to the questions will vary.

- to borrow
- 5. hanging out / to hang out
- 2. practicing
- 6. going
- 3. to go out
- 7. talking / to talk
- 4. to be invited

## 3 Vocabulary

- 1. rekindled
- 5. redefined
- 2. replace
- 6. rehash
- 3. rebuild
- 7. resurfaced
- 4. recall
- 8. reconnecting

#### 4 Grammar

Possible answers

- 1. We should plan to take a walk somewhere nice.
- 2. I would suggest relaxing at a cozy café.
- 3. We should consider going to a club so we can dance.
- You might prefer to get / getting tickets to a concert so we can hear some live music.

# 5 Reading

- A 1. spurs
- 4. a clear nod to

2. lean

- 5. predisposed to
- 3. nagging
- 6. tend and befriend

B 2, 3, 5

# 2 CLOTHES AND APPEARANCE

# LESSON A . The way we dress

## 1 Grammar

- 1. i

- g
  d
- 4. e 5. h 6. b
- 7. c 8. f 9. a

# 2 Vocabulary

- 1. stylish
- 5. sloppy
- 2. chic
- 6. retro
- 3. conservative
- 7. functional
- 4. stuffy
- 8. trendy

### 3 Grammar

- 1. to impress
- 5. to avoid
- 2. to put
- 6. spending
- 3. to look
- 7. to donate
- 4. buying
- 8. to feel

#### 4 Grammar

Answers will vary.

#### 5 Writing

#### A Thesis statement 1:

There are many reasons for getting dressed up.

Thesis statement 2:

I feel that young people need to reject the pressure to dress stylishly.

- **B** Answers will vary.
- C Answers will vary.
- **D** Answers will vary.

# LESSON B . How we appear to others

#### 1 Grammar

What I noticed first was the three inches he grew.

What struck me most about him was how grown up he sounded.

What I realized at the end of the visit was that I have a really terrific brother!

#### 2 Grammar

Possible answers

- what I noticed first was how relaxed and friendly she seems
- 2. what I liked best was her eyes
- 3. what struck me was what she did with her hair
- 4. what I admired was her beautiful voice

#### 3 Vocabulary

- 1. eccentric
- 5. trustworthy
- 2. sinister
- 6. intense
- 3. arrogant
- 7. intellectual
- 4. sympathetic
- 8. dignified

#### 4 Grammar

Answers will vary.

- A 1. willing to listen, engaged in conversation
  - 2. willing to listen, not engaged in conversation
  - 3. not willing to listen, engaged in conversation
  - 4. not willing to listen, not engaged in conversation
- **B** 1. fugitive
  - 2. reflective
  - 3. responsive
  - 4. combative

# **3** SCIENCE AND TECHNOLOGY

# LESSON A • Good science, bad science

#### 1 Grammar

- 1. For some people, using an abacus is an alternative to using <u>a</u> calculator.
- The abacus is the earliest form of mechanical computing.
- 3. Correct as is.
- 4. It consists of wires strung across a wooden frame.
- 5. ... On the wires are beads, which represent units.
- 6. Correct as is.
- 7. A skilled operator can make calculations on it very quickly.

## 2 Vocabulary

- 1. frivolous
- 5. unethical
- 2. problematic
- 6. audacious
- 3. confidential
- 7. prudent
- 4. hazardous

#### 3 Grammar

- 1. the
- 5. a
- 9. X / the

- 2. X
- 6. a
- 10. X/the

- 3. an / the
- 7. X
- 11. an

- 4. the
- 8. a
- 12. a

## 4 Grammar

Answers will vary.

# 5 Writing

#### A Possible answers

Paragraph 1: One day in the not-so-distant future, small robotic spaceships will search the inner solar system mapping asteroids and determining which to harvest.

Paragraph 2: Robotically controlled factories built on asteroids will turn space rock water into rocket fuel and asteroid metals into everything needed for space-based manufacturing.

Paragraph 3: ... big investors are already taking such ideas seriously enough to put substantial money into asteroid mining and space exploration companies.

By locating manufacturing facilities and rocket fueling stations on asteroids already in space, costs will be reduced and long journeys into space will become possible. Paragraph 4: ... most of the technology needed to mine asteroids and build orbital factories doesn't exist yet.

Still, early investors and the companies they're investing in believe they will be successful and tha along the way the asteroid-mining technologies they develop will help bring about a new age.

- 1. There is a great deal of serious interest in mining asteroids for their valuable resources.
  - 2. Asteroid mining could lead to a new era of space exploration and colonization.
- C Answers will vary.

# LESSON B • Technology and you

#### 1 Grammar

- 1. different time, reason
- 5. different time, reason

- 2. reason
- 6. same time
- 3. same time
- 7. different time, reason
- 4. different time, reason

#### 2 Grammar

Possible answers

- Lily broke her digital camera taking a picture. / Taking a picture, Lily broke her digital camera.
- 2. Having watched a show about alternative energy, Diego bought an electric car.
- 3. Being a resourceful person, Bella built her own computer.
- 4. Having injured his arm, Dan received a bone scan.
- 5. Celia is in her car listening to satellite radio.
- 6. Being an eco-conscious person, Ken always recycles his old electronics.

## 3 Vocabulary

- 1. c
- 3. a
- 5. g
- 7. d

- 2. f
- 4. h
- б. е
- 8. b

#### 4 Grammar

Answers will vary.

- A unsurprisingly common
- **B** 1. a
- 2. b
- 3. b
- 4. a

# 4 SUPERSTITIONS AND BELIEFS

# **LESSON A • Superstitions**

# 1 Vocabulary

1. e 2. f 3. d 4. c 5. a 6. g 7. b

## 2 Grammar

When someone asserts that you can see . . .

... they'll sometimes admit that they can't find ...

And if people argue that you can badly hurt . . .

Others have claimed that it's true . . .

However, experts agree that there's really no need . . .

... and they report that a dropped coin could not reach . . .

Do you ever doubt that we, as humans, have . . .

... some scientists explain that many other senses are ...

#### 3 Grammar

- As a child, I <u>believed (that)</u> a monster <u>was living</u> <u>under my bed</u>.
- 2. To keep the monster away, I <u>felt (that)</u> I <u>had to adjust the covers over me</u>.
- 3. I assumed (that) my teddy bear would help me.
- 4. I doubted (that) my parents would believe me.

#### 4 Grammar

Possible answers

- 1. Anna would explain that Friday the 13th is just like any other day.
- Luke would admit that he keeps a lucky charm with him during important games.
- 3. Farah would argue that it's hard to prove whether the superstitions are true or not, but perhaps some are true.

## 5 Writing

A 1. c

2. b

3. f

4. d

B Answers will vary.

#### LESSON B • Believe it or not

## 1 Grammar

It was said that the Martians were attacking . . .

- ... it was announced that the Martians were dying.
- ... it is generally claimed that many people believed it . . .

... and it was reported that there was widespread panic . . .

It has been suggested that Welles's broadcast offers . . .

## 2 Vocabulary

1. misleading

5. believable

2. convincing

6. conceivable

3. well-founded

7. dubious

4. iffy

8. credible

#### 3 Grammar

- It is estimated (that) more than two billion people use the Internet.
- 2. It is reported (that) fingernails grow faster on the hand that you use the most.
- 3. It is said (that) the oldest living tree on earth is nearly 5,000 years old.
- 4. It is believed (that) in a baby's first year of life, parents lose between 400 and 750 hours of sleep.
- 5. It is explained that items like plastic cups and bags take between 500 and 1,000 years to break down.
- 6. It is claimed (that) about 100 hairs fall from a person's head each day.

#### 4 Grammar

- It is said (that) 15 minutes of exercise per day may extend your life by three years.
- 2. It is reported (that) the average American child watches 20,000 commercials each year.
- 3. It is suggested that traditional treatments such as acupuncture are effective.
- 4. It is claimed (that) a cure for certain types of cancer will be found soon.
- 5. It is believed (that) some animals can predict earthquakes.

- A 1. in 1995
  - 2. millions of people
  - 3. Verifying and debunking rumors, ridiculous claims, and email chain letters.
- **B** 1. NG 2. NG 3. F 4. T 5. NG

# **5** MOVIES AND TELEVISION

### **LESSON A • Movies**

# 1 Vocabulary

- 1. riveting
- 4. touching
- 2. formulaic
- 5. engrossing
- 3. mediocre
- 6. inspiring

#### 2 Grammar

- 1. The writer <u>clearly</u> did his research and interviewed many people who knew her.
- 2. <u>Apparently</u> in May, but there will be a private viewing in April.
- 3. <u>Supposedly</u>, the director used footage of certain people without asking permission, and now there's a lawsuit.
- The director <u>probably</u> thinks he doesn't need to try very hard any more after so many successful movies.
- 5. Obviously, you really like that kind of movie.
- 6. Yes, but <u>unquestionably</u>, there's a lot of deep emotion in them as well.

Certainty: clearly, obviously, unquestionably Less certainty: apparently, supposedly Possibility and probability: probably

#### 3 Grammar

Possible answers

- Apparently, that famous Dutch actor is going to direct a movie. / That famous Dutch actor is apparently going to direct a movie.
- 2. Some movie studios are frankly not interested in good acting as much as extreme action. / Frankly, some movie studios are not interested in good acting as much as extreme action.
- 3. This is definitely a magazine for anyone with a very strong interest in cinema.
- 4. There would probably be more interest in historical movies if they received more publicity.
- 5. Because of a lack of funding, there will potentially be fewer independent films made this year.

#### 4 Grammar

Answers will vary.

#### 5 Writing

- A Answers will vary.
- **B** Answers will vary.

#### **LESSON B • Television**

#### 1 Grammar

1. such

- 5. so much
- 2. so little
- 6. so many

3. so

7. so few

4. such

# 2 Vocabulary

- 1. game show
- 6. documentary
- 2. soap opera
- 7. cartoon
- 3. news program
- 8. sitcom
- 4. sports program
- 9. cooking show
- 5. talk show
- 10. sketch comedy show

#### 3 Grammar

Possible answers

- 1. TV is so engrossing to some children (that) they want to watch it all the time.
- 2. Soap operas are so addictive (that) many people watch them every day.
- 3. Nature documentaries are such fascinating programs (that) I watch as many of them as I can.
- 4. News programs can be so superficial (that) little information can be learned from them.
- Reality TV shows are so inexpensive to produce (that) TV networks schedule them every night.
- 6. Some stars of TV drama series are such good actors (that) they are successful in movies, too.

#### 4 Grammar

Answers will vary.

- A 1. prosecutors
- 4. empirical
- 2. strike
- 5. juries
- 3. forensic tests
- B 1. Yes
- 2. No
- 3. No
- 4. Yes

# **6** MUSICIANS AND MUSIC

# LESSON A . A world of music

#### 1 Grammar

- 1. more
- 4. faster
- 2. harder
- 5. less
- 3. more
- 6. better

# 2 Grammar

- 1. more
- 4. longer
- 2. better
- 5. sooner

3. less

## 3 Vocabulary

Answers will vary.

#### 4 Grammar

Answers will vary.

#### 5 Writing

#### A Possible answers

Live music:

You listen with many other people.

You can't adjust the volume.

You can listen only when musicians are playing on stage.

#### Recorded music:

You can't see the musicians while you listen.

You can adjust the volume.

You can listen to a song over and over.

You can listen to music in any order you'd like.

You can turn off or skip songs you don't like.

Live music and recorded music:

Sometimes you hear music you don't like.

You can sing along with your favorite songs.

You can hear music by well-known artists.

You can listen to any kind of music you're in the mood for.

- **B** Answers will vary.
- C Answers will vary.

# LESSON B • Getting your big break

# 1 Vocabulary

1. pay

- 5. got
- 2. make
- 6. get

3. be

- 7. be
- 4. break
- 8. make

#### 2 Grammar

- 1. would listen
- 2. will practice
- 3. will go
- won't spend / will not spend
- 5. would turn up
- 6. would listen

#### 3 Grammar

- When the band comes onstage, the crowd will scream.
- Before the band got popular, it would never sell out a concert in such a short time.
- 3. Correct as is.
- 4. Correct as is.
- In the past, the band would play only hard rock songs.
- Although the band used to sign autographs after a show, these days, security guards <u>will</u> not let fans backstage.

#### 4 Grammar

Answers will vary.

- A having to do with the nervous system
- B 1. Yes
- 2. Yes
- 3. No
- 4. No
- 5. Yes

# **7** CHANGING TIMES

# **LESSON A • Lifestyles in transition**

#### 1 Grammar

1. that

- 5. who
- 2. that
- 6. that
- 3. which
- 7. which

- 4. that
- 8. whose

#### 2 Grammar

- 1. O; Physical fitness is an important goal that a lot of people try to achieve.
- 2. R; Many people who / that find the time to work out regularly at a gym stay fit.
- 3. O; For the best results, it's important to find a gym (that / which) you like.
- 4. R; It may be a good idea to hire a trainer who / that can work with you privately.
- 5. R; Your trainer can give you advice that / which can help you avoid injuries.
- O; If you get bored at the gym, try bringing some music (that / which) you can listen to while you exercise.

# 3 Vocabulary

- 1. indecisive
- 4. consistent
- 2. immature
- 5. inconsiderate
- 3. illogical
- 6. responsible

#### 4 Grammar

Answers will vary.

## 5 Writing

- I feel it is very important for families to have regular meals together.
  - 2. The focus of the second paragraph is how they decided on the days to have dinner together.
  - 3. The focus of the third paragraph is how the family dinners went.
  - 4. The idea of having regular family meals together, which seemed difficult at first, has brought about many positive changes in our lives.
- **B** Answers will vary.
- C Answers will vary.

# LESSON B • A change for the better

## 1 Grammar

1. like

4. as

5. the way

2. as if

- 6. As
- 7. as if
- 3. as though
- 8. Like

# 2 Vocabulary

- 1. e 2. b
  - 3. f
- 4. d
- 5. c

6. a

#### 3 Grammar

Possible answers

- 1. He feels as if he has lost a family tradition.
- 2. She feels the way she did when she began school and made many new friends.
- 3. She feels as though she is becoming less close to her grandmother.
- 4. He feels like he has found an exciting new care:

## 4 Grammar

Answers will vary.

## 5 Reading

- A 1. outbreaks
- 3. analogy
- 2. epidemiology
- 4. contagious

**B** 1, 2, 5

# **8** CONSUMER CULTURE

# LESSON A . What's new on the market?

#### 1 Grammar

- Some stores offer their customers frequent-buyer rewards as incentives to return.
- Advertising is useful because it gives us information about improved products.
- The salesperson recommended <u>the latest</u> <u>headphones</u> tome.
- 4. Someone had to explain the new printer to Daniel.
- 5. This GPS must have cost you a lot of money.
- You should return those boots to the store if they're not comfortable.
- 7. Online auction sites offer collectors a great way to find the things they want.
- 8. I don't shop online often because I like to ask (salespeople) questions in person.

#### 2 Grammar

- 1. The salesperson showed the woman the latest tablets.
- The salesperson recommended the GS5 model to the woman.
- 3. He described the main features to her.
- 4. The woman asked him the price.
- The salesperson told her the price.
- 6. She said nothing to him for a moment. / For a moment, she said nothing to him.
- 7. The salesperson offered her a discount.
- 8. She gave the money to the salesperson.

#### 3 Grammar

#### Possible answers

- Mai should return the book to the store and get one she doesn't have.
- 2. Kate and Ray should lend Pam some money.
- 3. Ian should teach his sister Thai.
- 4. Jessica should recommend Luigi's to her father.
- 5. Max should mention the problem to his friend.

### 4 Vocabulary

#### Possible answers

- Both Monica and Emil love to go window-shopping.
- 2. Jeremy seems to be a compulsive shopper.
- 3. Mark is a real bargain hunter.
- 4. Anne and her mother went on a shopping spree.

- 5. Jen has a case of buyer's remorse.
- 6. Eric went over his credit limit.

## 5 Writing

- A 1. a, b 2. a, c 3. b, c
- B Answers will vary.
- C Answers will vary.

#### **LESSON B • Consumer awareness**

#### 1 Grammar

I saw the sales flier for your supermarket, and I felt it was imperative that I write you. All the food on sale this week is snack food or other highly processed foods. Although I buy these foods occasionally, I suggest that local and organic foods be on sale, too. It's crucial that people have the chance to buy affordable local foods, and I recommend that your supermarket start offering these items at better prices. I also propose that you offer a larger selection of fresh fruits and vegetables. Many people don't buy fresh foods because they are not easily available. I think it's essential that your customers get the chance to incorporate these foods into their meals.

#### 2 Grammar

- 1. It is important that people learn how to block offensive ads on their devices.
- It is vital that a health-conscious person eat fast food only once or twice a month.
- It is essential that parents read reviews before their children see a movie.
- We insist that the government prevent students from dropping out of school.

#### 3 Grammar

Answers will vary.

#### 4 Vocabulary

Answers will vary.

- A hearing, sight, smell
- **B** 1, c 2, a 3, b

# 9 NATURE

### LESSON A . Animals in our lives

#### 1 Grammar

- 1. wherever
- 4. Where
- 2. whenever
- 5. When
- 3. whenever; wherever

#### 2 Grammar

- 1. Whenever I'm around a cat, I start sneezing. / I start sneezing whenever I'm around a cat.
- Wherever I looked, there were amazing plants and animals. / There were amazing plants and animals wherever I looked.
- She looks like that whenever she sees a bird outside. / Whenever she sees a bird outside, she looks like that.
- 4. Whenever I see fish swimming, I feel calm. / I feel calm whenever I see fish swimming.

# 3 Vocabulary

- 1. feather
- 7. fin
- 2. tail
- 8. hooves
- 3. fangs
- 9. tusks
- 4. horns
- 10. gills
- 5. beak
- 11. wing
- 6. paws
- 12. claws

#### 4 Grammar

Answers will vary.

# 5 Writing

- A 1. a. Yes
- b. Yes
- c. No
- d. No

- 2. a. No
- b. Yes
- c. Yes
- d. No

- 3. a. Yes
- b. Yes
- c. No
- d. Yes

- **B** Answers will vary.
- C Answers will vary.

# LESSON B . In touch with nature

#### 1 Grammar

- 1. Whoever
- 4. whoever
- 2. whatever
- 5. whatever
- 3. whatever
- 6. Whoever

# 2 Vocabulary

- 1. as clear as mud
- 5. a walk in the park
- 2. under the weather
- 6. set in stone
- 3. a breath of fresh air
- 7. up in the air
- 4. the tip of the iceberg
- 8. a drop in the ocean

## 3 Grammar

Answers will vary.

#### 4 Grammar

Answers will vary.

- A 1. It's well known by Bosnian children.
  - "A Fairy Tale Comes True"; It's a Balkan fairy but it turned into reality for one poor family.
- B a. 4
- d. x
- g. 7
- b. 3 c. 6
- e. 5 f. 1
- h. x i. 2

# **10** LANGUAGE

# **LESSON A • Communication skills**

# 1 Grammar

- 1. was giving
- 2. was introduced
- 3. should have been displayed
- 4. dropped
- 5. wasn't working
- 6. might have been saved
- 7. has praised

# 2 Grammar

- 1. The players were thanked after the soccer team won the championship.
- 2. I have been told that I have good presentation skills.
- 3. Foreign languages should be taught beginning in elementary school.
- 4. A new prize is being awarded to the best debate team.
- 5. The best-selling author is going to be interviewed on TV tonight.

## 3 Vocabulary

- To begin / First of all, welcome to our seminar, "Giving Your Best Presentation."
- 2. <u>In addition</u> / <u>Furthermore</u>, many of us get very nervous just thinking about presenting...
- 3. First of all / To begin, outline your ideas carefully.
- 4. <u>Nevertheless</u> / <u>Yet</u>, don't depend too much on pictures and charts . . .
- 5. <u>Likewise</u> / <u>Similarly</u>, give yourself plenty of time to become familiar...
- 6. Next. practice the presentation a couple of times . . .
- 7. To sum up / In conclusion, preparation, practice, and confidence are the keys . . .

# 4 Grammar

Answers will vary.

# 5 Writing

A 1. Most students would benefit from training on how and where to find reliable information online.

Learning how to successfully do research online is as important to future studies and careers as learning subjects such as math and history is.

Many students need guidance to learn how to distinguish trustworthy sources from unreliable ones.

2. Most students in the twenty-first century already have the necessary skills to do online research or can learn these skills on their own.

The Internet is changing rapidly, and the skills students learn today may no longer be relevant in the near future.

Class time should be used for teaching more complex content and skills.

B Answers will vary.

# **LESSON B • Natural language**

#### 1 Grammar

1. were 3. are 5. share 7. comes

2. uses 4. is 6. needs 8. put / puts

#### 2 Grammar

- A majority of the students needs / need to know the language to get a better job.
- 2. All of the students want to be able to speak the language when they travel.
- 3. A minority of the students has / have to study the language because it's a required subject.
- 4. None of the students need / needs to be able to read literature in the language.
- Half of the students study the language because they enjoy it.

# 3 Vocabulary

- 1. has a way with words
- 2. talk behind your back
- 3. talking my ear off
- 4. has a sharp tongue
- 5. stick to the point
- 6. loves to hear himself talk
- 7. talk me into something

#### 4 Grammar

Answers will vary.

## 5 Reading

▲ 1. conceptualize

4. sole

2. surveys

5. mark

3. mind-bending

6. aboriginal

B 1. T

2. F

3. NG

4. T

# **11** EXCEPTIONAL PEOPLE

# **LESSON A • High achievers**

## 1 Vocabulary

- 1. coolheaded
- 5. hardheaded
- 2. absent-minded
- 6. open-minded
- 3. warm-hearted
- 7. narrow-minded
- 4. empty-headed
- 8. cold-hearted

#### 2 Grammar

Possible answers

- 1. The famous conductor is widely recognized.
- 2. In my opinion, the politician's speech was long-winded.
- 3. Nicole is a curly-haired, brown-eyed model.
- Alyssa is an <u>easygoing</u> boss. She lets employees choose their hours.
- 5. Maxwell's is not a well-known restaurant.
- 6. Dr. Kendall's lectures are thought-provoking.
- Katy made a good impression at the interview because she was so well dressed.

#### 3 Grammar

Answers will vary.

# 4 Writing

- A 1. 1939
- 2. 15 years
- 3. 1958

- B a. 6
- b. 1
- c. 2
- C Answers will vary.

# LESSON B • People we admire

#### 1 Grammar

Without a doubt, my most fondly remembered teacher is Mr. Hill, my college French professor. He was the most kind-hearted man, and he always showed concern for his students. He went out of his way to make us feel comfortable in class, so we never felt too nervous or anxious to participate. He was the hardest-working teacher I've ever had, and he would always come up with creative ways to help us understand the most difficult lessons. Mr. Hill truly loved French culture, so the cultural lessons were the most thought-provoking of all my classes. He made me feel that I was looking through a window into another world, and he made me want to be a part of that world. I'm afraid I don't remember much French now - it's not the most easily retained language, especially if you don't use it often - but I did learn how great a teacher can be and how rewarding it can be to learn about another culture.

#### 2 Grammar

- 1. the most thought-provoking
- 2. the greatest-tasting
- 3. the most heartbreakingly convincing
- 4. the most widely downloaded
- 5. the most warm-hearted person
- 6. the most breathtakingly beautiful

# 3 Vocabulary

- 1. to
- 5. after
- 2. through
- 6. to
- 3. with
- o. ic
- 4. after
- 7. on 8. to

#### 4 Grammar

Answers will vary.

- A 2, 5, 6
- **B** 1, 3, 5

# 12 BUSINESS MATTERS

# **LESSON A • Entrepreneurs**

# 1 Vocabulary

1. for

4. around

2. off

5. on

3. against

6. toward

# 2 Grammar

3. Yes 1. Yes

5. Yes

7. Yes

4. No 2. Yes

6. No 8. Yes

# 3 Grammar

Possible answers

- 1. Had the woman not answered the ad, she'd never have become a veterinary assistant.
- 2. Had the couple not gotten the cat, they wouldn't have had so many kittens at home.
- 3. Had the man not entered the speech contest, he wouldn't have won first prize.
- 4. Had the woman not taken the class, she wouldn't have started her own business.
- 5. Had the man not taken a number, he would never have been served.
- 6. Had the woman not seen the sale sign, she wouldn't have bought her new laptop.

#### 4 Writing

A Sentences that do not belong:

It is very kind of you to read this letter.

In fact, you have probably never had a candidate as qualified as I am!

None of my current colleagues wants me to leave.

- B Answers will vary.
- C Answers will vary.

#### **LESSON B • The new worker**

### Grammar

1. Assuming that

4. Supposing that

2. Whether or not

5. Whether or not

3. Provided that

#### 2 Grammar

Possible answers

- 1. I would probably accept it, too, provided that the benefits were also good.
- 2. On the condition that I didn't live too far away, I wouldn't mind commuting to work.
- 3. I would go a year without a raise, assuming that I had a chance of promotion later.
- 4. Supposing that the company were reorganizing and everyone were changing position, I would accept a demotion.
- 5. I wouldn't speak up against my boss, whether or not I disagreed with her.
- 6. I agree it's OK to lend a family member money to start a business provided that they were able to prove they could repay it.

#### 3 Grammar

Answers will vary.

#### Vocabulary

Answers will vary.

#### Reading

1. 20 percent

2. None

#### Possible answers

- 1. Engaged employees are significantly more productive, drive higher customer satisfaction, and outperform less engaged workers.
- 2. The four core needs are physical, emotional, mental, and spiritual.
- 3. Office environments should be safe, comfortable, and appealing to work in. In addition, they should include a range of physical spaces, offer healthy, high quality food at low prices, create places for employees to rest and renew, and provide a well-equipped gym.
- 4. Employees not only receive regular feedback but also have the chance to provide feedback to their supervisors.